

Acceptable Forms of Identification

Prior to disbursement of funds, we require you to ascertain the identity of each borrower, guarantor and, where applicable, signing officer. Each borrower, guarantor and where applicable, signing officer must present to you for examination:

1. Two pieces of Identification from PART “A”, provided that at least one of them bears the person’s photo, and at least one of them bears the person’s signature, **or**
2. One piece of Identification from PART “A” and one piece of Identification from PART “B”, provided that the piece from PART “A” bears the person’s photo and at least one of them bears the person’s signature.

(“Acceptable Identification”). No other form of identification is acceptable. All identification must be original, valid, legible and not substantially damaged. Each borrower, guarantor and signing officer is required to be physically present when you ascertain his or her identity.

PART “A”	PART “B”
<ul style="list-style-type: none"> • Birth certificate issued in Canada • Canadian Passport • Certificate of Canadian Citizenship or Certificate of Naturalization (<i>paper document or laminated card, but not a commemorative issue</i>) • Certificate of Indian Status issued by the Government of Canada • Correctional Service Canada identification card with the individual's name and photo • Driver’s license issued in Canada, as permitted to be used for identification purposes under provincial law <ul style="list-style-type: none"> • If a driver’s license is presented, record the province or territory and country in which the license was issued. • In Quebec only, a driver’s license can be used only if an individual volunteers it when asked for identification. • In British Columbia (BC) the following types of BC Services Card can be used as ID: <ul style="list-style-type: none"> • BC Driver’s Licence & Services Card (this card is both a driver’s licence & a BC Services Card) • Photo BC Services Card • Non-Photo BC Services Card (only acceptable if 2nd piece of ID is with photo from Part “A”) • Document or card, with the individual's photo and signature, issued by any of the following authorities or their successors: <ul style="list-style-type: none"> • Alberta Registries • Department of Government Services and Lands of the province of Newfoundland and Labrador • Department of Service, Nova Scotia and Municipal Relations • Department of Transportation and Public Works of the province of Prince Edward Island • Department of Transportation of the Northwest Territories • Insurance Corporation of British Columbia • Saskatchewan Government Insurance • Service New Brunswick • Department of Community Government and Transportation of the Territory of Nunavut • Government of Canada employee identity card with the individual's name and photo • Canadian Forces Identification card • Canadian Firearms License • Liquor Control Board Age of Majority (BYID) card, if it bears a unique ID number which can be recorded • Provincial or federal police force identification • Permanent Resident (PR) Card or Citizenship and Immigration Canada Form IMM 1000, IMM 1442, IMM 5292, or IMM 5688 • Provincial health card, as permitted to be used for identification purposes under provincial law. This identification: <ul style="list-style-type: none"> • isn’t valid for Ontario, Manitoba or Prince Edward Island or Yukon. • In Quebec, can only be used if the individual volunteers it when asked for identification. • Old Age Security (OAS) identification card issued by the Government of Canada before January 2008 that has both a social insurance number (SIN) and a signature. <p>Note: OAS cards issued after January 2008 don’t have a SIN or signature and can’t be used as acceptable identification.</p> <ul style="list-style-type: none"> • In Quebec, this card can only be used if the individual volunteers it when asked for identification. • Plastic Social Insurance Number (SIN) card issued by the Government of Canada • United Kingdom passport • United States passport • United States Permanent Resident Card (Green Card), Certificate of Citizenship, or Certificate of Naturalization • Manitoba Identification Card (MPIC) issued by the Manitoba Public Insurance Corporation • NEXUS or CANPASS Air membership card issued by the Canada Border Services Agency • Ontario Photo Card • Provincial hunting/fishing license (Outdoor card) • United Kingdom driver’s license • United State’s driver’s license 	<ul style="list-style-type: none"> • Convenience Card issued by well-known and reputable Canadian financial institution, with the individual's name embossed on the card and their signature • Canadian National Institute for the Blind (CNIB) card with the individual's photograph and signature • Certificate of Registration of Birth Abroad • Certificate of Retention of Canadian Citizenship • Credit card issued by a well-known and reputable retail store in the individual's name or showing his/her name embossed on the card with the individual's signature • Employee identity card, issued by an employer that is well known to the banking centre • Foreign passport (excluding United Kingdom and United States passports) • Major credit card (e.g., VISA, MasterCard, American Express) issued by a well-known and reputable Canadian financial institution, including CIBC, with the individual’s name embossed on the card and their signature • Senior citizen’s privilege card issued by a well-known and reputable retail store, with the individual’s name • Veterans Affairs Canada Health Card • Membership card issued by a well-known and reputable business (for example, health club, Costco) with the individual's name and photo (personal clients only) • Canadian student card with photo



Identification Verification Form ("IVF")

Warning! Please use Internet Explorer when generating CIBC mortgage documents from www.cmidocs.com. This will ensure that this document is generated inclusive of its required barcode.

To: Canadian Imperial Bank of Commerce

	Province/Territory	HPP Single Advance
Fax:	AB, BC, MB, NT, SK, YK	1-844-739-1157
	NB, NL, NS, NU, ON, PE	1-844-739-1155

Mortgage Loan No.	Property Address
<input type="text"/>	<input type="text"/>

Prior to advancing funds, we require that you ascertain the identity of each borrower, guarantor and signing officer in accordance with our Instructions to Solicitor, and send this fully completed and signed IVF to us. Each borrower, guarantor and signing officer is required to be physically present at the time you ascertain his or her identity. If required by the **Letter of Direction For Consumer General Collateral Charge/Mortgage**, funds may not be advanced until we have received and approved the IVF.

- For individuals**, you must record in (1) below the following information for each borrower, guarantor and, where applicable, signing officer:
 - ✓ Full Name
 - ✓ Particulars of the Acceptable Identification (as defined on Acceptable Forms of Identification) produced to you by the individual
- For corporations and other entities**, you must record in (2) below the corporation's or entity's registration number, the type of record referred to and, where applicable, the source of the electronic record.

(1) **Individuals and corporate/other entity signing officers.** Particulars of identification produced by each borrower, guarantor and, where applicable, signing officer:

Borrower/Guarantor/Signing Officer Full Name		
Identification Viewed from PART 'A' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	
Identification Viewed from PART 'A'/'B' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	

Borrower/Guarantor/Signing Officer Full Name		
Identification Viewed from PART 'A' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	
Identification Viewed from PART 'A'/'B' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	

Borrower/Guarantor/Signing Officer Full Name		
Identification Viewed from PART 'A' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	
Identification Viewed from PART 'A'/'B' of Acceptable Forms of Identification		
Type	Number	Expiry Date (mmm/dd/yyyy)
Jurisdiction (Province/Territory/State)	Country of Issue	

Identification Verification Form (“IVF”)

(2) Corporations and other entities. Particulars of information ascertained for each borrower and guarantor which is a corporation or other entity:

Name of Corporation or other entity		
Type of entity (e.g., corporation, partnership, other entity [specify])	Registration Number	Type of Record referred to
(If applicable): Source of the electronic version of the record (must be a source which is accessible to the public)		
Description of the client's primary products and services (the Nature of the Business)		

Name of Corporation or other entity		
Type of entity (e.g., corporation, partnership, other entity [specify])	Registration Number	Type of Record referred to
(If applicable): Source of the electronic version of the record (must be a source which is accessible to the public)		
Description of the client's primary products and services (the Nature of the Business)		

Certificate of Solicitor or (if B. C.) Notary

I have complied with your instructions set out above and in the section of the Instructions to Solicitor entitled “identity verification”.

_____	_____	X
Date (mmm/dd/yyyy)	Name of Solicitor/Notary	Signature of Solicitor/Notary (sign within box)

Return this completed form as part of the Solicitor's Final Report